

# CONTEST REIMBURSEMENTS

4-H members and leaders participating in 4-H events and/or trainings have the opportunity to request reimbursement of entry fees. The finance committee approved the following policy: "Entry fees from contest participation or training/ workshops are no longer paid by the 4-H Council prior to the event. 4-H members and leaders must submit a reimbursement request form with the entry fee receipt to the Medina County 4-H Finance Committee for review and approval of reimbursements." The finance committee meets twice a year to review these requests and submit for approval and payments. Deadline for turning in requests is September 23rd. The reimbursement request form is attached and the 21'-22' budget guidelines are listed below.

## Reimbursement Available for Some District and State Contests and Activities

Medina County 4-H Council has a reimbursement policy to help you defray the cost of district and state contests, leadership lab and some adult volunteer project leader certification training. We will accept reimbursement requests at any time, however, reimbursements are made only twice a year. If you plan to request reimbursements it is important that you keep your registration receipts as they are required along with the request form. Please see the complete guidelines below and the request form attached. These reimbursements are made possible through the proceeds from the annual Medina County 4-H Sausage Dinner, we hope that you will fully support this activity so that we may continue to support your 4-H activities.

## Reimbursement Policy Guidelines

### District 10 4-H Contests - Reimbursements up to approved budgeted amount

- D-10 Contests                      Full Registration Fee                      D-10 Horse Show                      Up to \$15 / participant

### District 10 Leadership Lab - Reimbursements up to approved budgeted amount

- County Council Delegates      1/2 registration fee
- Additional Participants remainder of budget is divided by # of participants not to exceed 1/2 fees paid

### State 4-H Roundup - Reimbursements up to approved budgeted amount (also includes other state contests not held during round-up)

- Contestants                      1/2 registration fees (not including t-shirts/ workshops)
- Coaches                              1/2 registration fees for 1 coach per team
- Lodging \$10/night/person      Meals \$12/day/person                      - Workshop participants only      Covers \$0.00

### State 4-H Recordbooks - Reimbursements up to approved budgeted amount

- Recordbook Entry              Full Registration Fee

### State 4-H Horse Show - Reimbursements up to approved budgeted amount

- Participants                      \$20.00/ participant

### National 4-H Contest - Entry fee - up to \$600 / team

### Adult Volunteer Certification Training - Reimbursements for registration fee up to \$150 / participant

- Includes all Master Volunteer Training and Certification Training on state or regional levels. All participants must complete 50+ hours of volunteer service prior to reimbursement.

All requests will be reviewed by County Council Finance Task Force Committee and be considered for reimbursement at their first scheduled meeting after each reimbursement deadline. Completed request form with receipts attached, should be turned in to the county Extension office on or before September 23, 2022.



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